MEMBERSHIP OF PAPUA NEW GUINEA NATIONAL RESEARCH INSTITUTE (PNG NRI) COUNCIL

- Mr. Wilson Orlegge Thompson, ML, Acting Chairman;
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- Associate Professor Ora Renagi, OL, PNG University of Technology Representative;
- Mr. Michael Kumung, Department of National Planning Representative;
- Dr. Francis Odhuno, PNG NRI Staff Representative; and
- Dr. Osborne Sanida, Acting PNG NRI Director.

SENIOR EXECUTIVE MANAGEMENT

- Dr. Osborne Sanida, Acting Director;
- Associate Professor Eugene Ezebilo, Deputy Director for Research; and,
- Dr. Esther Lavu, Deputy Director for Corporate Services.

DIVISIONS AND PROGRAMS/SECTIONS

- Research Division
  * Building Safer Communities Research Program
  * Development Indicators Research Program
  * Economic Policy Research Program
  * Governance Research Program
  * Education Research Program
  * Sustainable Land Development Research Program
  * Gender in PNG Research Program
  * Informal Economy Research Program
• **Corporate Services Division**
  * Human Resources Section
  * Finance Section
  * Executive Support Services Section
  * Grounds and Facilities Section
  * Commercial Services Section

• **Knowledge Management Division**
  * Publications and Communications Section
  * Information Management Systems Section

**HOSTED PROGRAMS/PROJECTS**

• Papua New Guinea APEC Study Centre
• Decentralisation and Citizen Participation Research Project, formerly Bougainville Referendum Research Project

This version of the Institute’s Strategic Plan was prepared in June 2021.
Statement by the Minister

I acknowledge the contributions of the National Research Institute (NRI) over the years in providing evidence based information, especially the NRI Council, which sets the strategic direction and provides the overall governance for the Institute. I acknowledge the work of the staff of the Institute in contributing to the Strategic Plan and work of the Institute and the anticipated contribution to the success of the new Plan. I also acknowledge all the external stakeholders for their contributions to the work of the Institute over the years.

NRI is Papua New Guinea’s leading think tank on public policy. The Institute is mandated by the National Research Institute Act 1993 to conduct applied social and economic research and provide expert advice to Government, in order to find solutions in addressing PNG’s social and economic problems.

In operationalising its mandate, I note that the Institute has a motto of *Inquire, Inform, Influence*. To *inquire* is to better understand PNG’s problems, issues and challenges. To *inform* is to help others understand the problems, issues and challenges that have been derived from inquiry. To *influence* is to advocate for effective public policies based on research and evidence generated by inquiry and the informing strategies adopted, with the ultimate objective of ensuring that the information generated and disseminated leads to informed decision-making. This motto is important and this should be carried across all research programs and non-research functions to ensure that it is the vision and underlying motto across NRI work.

The Government needs evidence based information for its decision making. As the Minister responsible for Research in the Country, I endeavor to provide the leadership and drive to strengthen the role of research and development in the country through the established institutions, including NRI.

It is my honour to officially launch the National Research Institute Strategic Plan 2021-2030.

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Hon. Wesley Raminai, MP  
Minister for Higher Education, Research, Science, Technology and Sports
“Where there is no vision, the people perish”, the Bible says in Proverbs 29:18. Vision keeps us alive. It takes you from where you are to where you long to be. Without any vision, there is no mission”.

The Governing Council of the PNG NRI is setting its vision through this Strategic Plan. Having a vision gives us the ability to see where the Institute is today and predict a future on its growth and improvement. Having a vision is essential in business.

The Institute has now come to the crossroads. The previous five-year Corporate Plan ended in December 2020. The Council is paving the way forward through the Strategic Plan 2021-2030 which will guide the development of future Corporate Plans and Annual Work Plans.

With research conducted through programs in areas such as economics, land, environment, politics, education, culture, law and order, gender, informal economy, development indicators, and through facilities and research directed from Waigani. Over the years, PNG NRI has looked inwardly in terms of structure, staffing and influence. In doing so, we may have gone into smaller confines.

The Institute of Medical Research (IMR) in Eastern Highlands Province, which was established around the same time as PNG NRI, has established branches and research facilities outside of the province. The National Agriculture Research Institute (NARI) has expanded since 1995 to other provinces. Other research institutions have either gone dormant or have been absorbed by other Government departments and agencies. For PNG NRI, we continue to be seen as a prominent think tank institution.

To set the pace for the Council’s collective visioning, the operations of the PNG NRI will be reviewed during this Strategic Plan period in view of the core functions of research and informing and influencing public policy, and support function of corporate services. The strategies to be adopted are summarised as follows:

- **Research strategies:**
  * Research strategy 1: The breadth of research areas will be broadened, consistent with the National Research Institute Act 1993 to include areas such as environment, anthropology, culture, music and film, subject to staffing and funding availability.
  * Research strategy 2: Research programs will have close dialogue with all 34 ministries and agencies, given that strong collaboration with key stakeholders will drive the role of research information for informed decision-making by stakeholders, particularly government.
  * Research strategy 3: The Institute will strengthen its connections with all research institutions, universities and commodity boards, in order to work together to address the challenges and problems faced by PNG.
  * Research strategy 4: The Institute will align its research work plan with the Education Sector Development Plan, as part of the Government’s sectoral development planning approach through the Department of Higher Education, Research, Science and Technology (DHERST) and the Department of National Planning and Monitoring (DNPM).

- **Knowledge Management strategies:**
  * Knowledge Management strategy 1: The Library, Bookshop and Printery will be modernised and made operational together with the Conference Centre and PNG NRI Coffee Shop with Wi-Fi access for clients. This will contribute to the production and effective dissemination of research information to key stakeholders and the public.
  * Knowledge Management strategy 2: The Institute will develop creative and innovative ways to increase its engagement at the provinces, districts, LLGs and wards, where the bulk of the people reside.
  * Knowledge Management strategy 3: PNG NRI will deposit all publications with the National Library Service and all education and public libraries in PNG as part of informing and influencing
public policy and contributing to knowledge building in the country.

* Knowledge Management strategy 4: The Institute shall maintain a database of research publications, public policies, government decisions, research proposals, thesis and sub-thesis to contribute to the review and development of policies and in generating knowledge with the main goal of contributing to informed decision-making.

**Corporate Services strategies:**

* Corporate Services strategy 1: The Institute will ensure that all Research Programs are fully staffed, through increased funding from Government, donors and internal revenue.

* Corporate Services strategy 2: Internal revenue streams to be increased via consultancy and PNG NRI’s Commercial Services Section and in securing land and properties in the National Capital District and other provinces. This will assist in broadening the research outreach and informing and influencing policies.

* Corporate Services strategy 3: The NRI Campus at Waigani to be developed into a Knowledge Hub, where people of different backgrounds with different ideas, can gather and/or work together to share knowledge and ideas to develop solutions to problems in PNG along the lines of “two heads are better than one”.

On behalf of the PNG NRI Council, I commend this Strategic Plan for implementation during the next 10 years to make PNG NRI the leading research Institute and public policy think tank in PNG with offices and networks around the country, connected to a bigger and supportive Knowledge Hub at the Waigani Campus.

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**Wilson O. Thompson, ML**

Acting Chairman, PNG NRI Council
The PNG NRI is Papua New Guinea’s leading think tank on public policy. The Institute is mandated by the National Research Institute Act 1993 to conduct applied social and economic research and provide expert advice to Government, in order to find solutions in addressing PNG’s social and economic problems. The Institute also carries out research and consultancies in specific areas, as requested by the national government, provincial governments, donor agencies, and the private sector, as well as civic society, in the various disciplines in which PNG NRI has expertise.

The Institute operates on the motto: *Inquire*, *Inform*, and *Influence*. The Strategic Plan aims to strengthen this motto through the strategies adopted. The Strategic Plan presents the following:

- The PNG NRI vision and mission;
- The guiding principles under which the Institute operates;
- The operational objectives of the Institute, which translates the vision, mission and guiding principles into workable areas;
- The specific strategies that will be embarked on by the Institute during the plan period to advance the role of the Institute as an applied socio-economic public policy think tank; and
- The ethical research obligations.

The information in this Strategic Plan is developed in 2018 as the basis with additional information to reflect current circumstances and new strategic directions by the PNG NRI Council.

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**Dr. Osborne O. Sanida**

Acting Director
THE NRI COUNCIL VISION

The National Research Institute aims to be the leading research authority in Papua New Guinea and recognised among the leading public policy think tanks in the Asia Pacific Region.
THE MISSION STATEMENT

To provide quality research in economics, politics, education, environment, social issues and culture which contributes to evidence-based public policies and decision-making processes that improve service delivery, leading to better quality of life for all Papua New Guineans.
The Institute’s Guiding Principles

Broad Guiding Principles

In implementing its vision and mission, the PNG NRI is committed to the National Goals and Directive Principles that underlie PNG’s National Constitution, and which guide the growth and development of PNG and its people. These include:

1. **Integral Human Development**
   “for every person to be dynamically involved in the process of freeing himself or herself from every form of domination or oppression so that each man and woman will have the opportunity to develop as a whole person in relationship with others”.

2. **Equality and Participation**
   “for all citizens to have an equal opportunity to participate in, and benefit from, the development of our country”.

3. **National Sovereignty and Self-Reliance**
   “for Papua New Guinea to be politically and economically independent, and our economy basically self-reliant”.

4. **Natural Resources and Environment**
   “for Papua New Guinea’s natural resources and environment to be conserved and used for the collective benefit of us all, and be replenished for the benefit of future generations”.

5. **Papua New Guinean Ways**
   “to achieve development primarily through the use of Papua New Guinean forms of social, political, and economic organisation”.

The Institute’s evidence-based research activities will be guided by these goals and directive principles in promoting and achieving a moral, cultural, economic, social and political environment which enhances the process of development for all.

Specific Guiding Principles

In support of its broad principles, the Institute has nine specific guiding principles, which are highlighted in the following statements:

1. **Debating and refining future directions**: The Institute will take an active, leading role in debating and refining future directions for our people, in conjunction with the Government, donor agencies, and other stakeholders, to empower people to improve their quality of life.

2. **Predominance of an interdisciplinary approach**: Because many of the challenges facing PNG span different sectors of society, and several facets of life, for example, economic, social, political, environmental, and cultural, our research and consultancy project design and implementation strategies incorporate a predominantly interdisciplinary approach.

3. **Emphasis on integral and sustainable human development, and practical partnerships and networking**: The Institute’s research and consultancy projects, which are carried out for the Government and other clients, emphasise an approach that promotes integral and sustainable human development, and develops practical partnerships and networking between all stakeholders.

4. **Use of culturally appropriate methodologies and analysis**: The Institute’s research designs draw on culturally appropriate methodologies and include analyses of the cultural implications of research and consultancy findings and recommendations. The Institute recognises the importance of learned contributions from local people, as they are the citizens most affected by the policy recommendations and the programs which are developed.
5. **Diversity in research methodologies:** The Institute draws on a *diversity of research methodologies* in order to provide policy makers in the Government, donors, the public and private sectors, and clients, with a range of options for understanding and dealing with the challenges facing the nation and its people.

6. **Effective partnership and cooperation with stakeholders:** The Institute encourages research and consultancy opportunities *in partnership and cooperation* with other stakeholders who are interested in policy-development issues to ensure that research findings and recommendations are relevant to, and compatible with, the planned projects’ goals, and development objectives that will benefit the people and our nation.

7. **Effective involvement in donor and client projects:** In pursuit of its objectives, the Institute will actively solicit donor and client projects which are perceived as essential for development, and conduct appraisal, analysis, monitoring, and evaluation of such projects, as well as responding to project and program requests from both the public and private sectors.

8. **Contributing to improving policy and practice:** The Institute’s research findings and recommendations will enable our clients to contribute to informed national and international debate concerning the development process in the various fields, which will lead to improvements in policy and practice.

9. **Best practice and transparency in management:** The Institute’s prudent management of its activities, projects, and financial and operational resources ensures that income and expenditure controls reflect best practice and transparency in conforming to the requirements of the *Public Finances (Management) Act 1995* (amended 2018) and any other financial instructions, the *Public Service (Management) Act* and the General Orders.
The Institute’s operational objectives

Consistent with its vision, mission and guiding principles, the Institute will undertake the following Operational Objectives with related specific activities, outcomes, and targets.

1. **Undertake high quality, theoretical and applied research and consultancies, with particular emphasis on formulating practical solutions to problems, based on contemporary social and economic theories.**

   1.1 Carry out interdisciplinary research through regular consultative meetings with stakeholders, to identify priority areas for research, consistent with its eight research program areas and other topical issues, to enhance national development.

   1.2 Carry out in-depth studies which will lead to a better understanding of particular problems or issues.

   1.3 Promote futuristic thinking by identifying issues and trends, carrying out research into those areas that have the potential to affect development in PNG, and presenting analytical papers for debate and discussion.

   1.4 Conduct studies into topical issues affecting PNG societies, which will lead to a better understanding of the issues by the Government, private sector, and civil society.

   1.5 Use meta-research techniques to provide information for more informed policy decision-making that will enhance future development.

2. **Assist, advise, and independently appraise, monitor, and evaluate public sector and private sector development initiatives and policies, as they relate to national development.**

   2.1 Independently appraise and comment on the Government’s development plans and their suitability and applicability to resolving social, economic, and political development. For example, the Vision 2020, PNG DSP 2010-2030, Medium Term Development Plans, the budgetary process, and electoral process.

   2.2 Appraise and comment on the suitability of existing policy and practices, and the effect on expected outcomes, as they relate to the nation’s development objectives.

   2.3 Appraise linkages between the various levels of government – national, provincial, districts, and local-level governments – in the development and implementation of policies and programs.

   2.4 Through representation on the various boards and committees, provide informed technical advice with regard to the development and implementation of policies and programs.

3. **Provide expert policy, technical advisory and training services through consultancies for the public and private sectors, civic society, and international agencies.**

   3.1 Pursue and provide consultancy services on a project or program basis, as set out in approved contracts.

   3.2 Provide expert training in those areas that are identified as essential by the Government, the private sector, international organisations, and civic society.

   3.3 Provide expert advice to donors on the design, monitoring, and evaluation of planned projects and programs.

   3.4 Review past and present policies and practices, and provide advice on future activities and programs.
4. Disseminate findings, and create awareness of the outcomes of results and recommendations of research and consultancy activities in order for the Government, private sector, civic society and people in the urban and rural communities to understand the issues at hand and take appropriate actions.

4.1 Publish Monographs, Research Reports, Discussion Papers, Issues Papers, Spotlight Articles, Blogs, International Journal articles, and consultancy reports on research undertaken.

4.2 Conduct regular seminars, conferences and forums to facilitate the presentation of research publications.

4.3 Establish and support the publication of relevant academic journals.

4.4 Produce newsletters and contribute to the media and other periodicals, to inform the Government and the wider public on information that has been generated through research.

4.5 Create and maintain a website for the dissemination of institutional research and other information.

4.6 Organise and participate in regular radio and television segments to discuss research findings and to stimulate thinking and discussion on development issues.

4.7 Maintain effective mechanisms for the distribution of publications and other materials that are produced. These include mainstream media and social media such as Facebook, LinkedIn, Twitter and other relevant information outlets.

4.8 Conduct short courses, seminars, workshops and forums to disseminate subject outcomes, and provide training and capacity-building opportunities for members of the public and private sectors.

5. Create and maintain linkages for coopting and collaborating with Papua New Guinean, regional, and international communities and organisations in the promotion and adoption of these objectives.

5.1 Develop special relationships and networking with selected international research institutions to facilitate joint research activities, exchange of researchers, training of Papua New Guinean researchers, and other academic activities, in order to promote the development of the institutions concerned.

5.2 Create and maintain linkages with universities and research institutions in PNG in order to conduct joint research activities, exchange staff in research and teaching activities, and other initiatives that promote national development.

5.3 Create opportunities for Papua New Guineans to contribute to research analysis, discussions, and debates on development issues and trends.

6. Provide professional, academic publishing and editorial services, together with appropriate technical support for researchers, donors, and other clients, for the production of reports, and database management.

6.1 Provide high quality, academic publishing and editorial services for NRI staff, in relation to institutional publications and consultancy reports, and for external clients on a fee basis.

6.2 Facilitate the assessment and awarding of visas, and provide administrative support to external researchers to conduct academic research in PNG.

6.3 Maintain a register of, and database on, all research conducted in Papua New Guinea.

6.4 Provide publishing and editorial text models for PNG NRI researchers to improve the presentation and structure of their reports.

6.5 Provide high quality and academic publishing outlet for PNG as enshrined in the NRI Act.
6.6 Establish a repository of all research conducted in PNG.

7. Establish, maintain, and regularly update important socio-economic statistics and data for use in providing reliable and meaningful reports to the Government, and for the use of other researchers.
   7.1 Collect and collate appropriate statistics to monitor and report on Papua New Guinea’s progress on a range of development goals.
   7.2 Collect and maintain statistical data at national, provincial, district, LLG areas, census division, and ward levels in relation to basic services such as health and education.
   7.3 Employ GIS techniques to establish and maintain two online databases Geo-NRI (paid data access option) and Atlas-NRI (public interface).
   7.4 Establish a public policy database for accessing all policies of PNG since 1975.

8. Provide training opportunities for Papua New Guinean graduate research staff at Masters, Doctoral, and post-Doctoral degree levels, as well as appropriate training and development opportunities for technical and support staff.
   8.1 Establish and support a staff training and development program for the training of researchers through studies at Masters, Doctoral, and post-Doctoral levels, and ensure that researchers are aware of potential scholarships and training bids.
   8.2 Establish and support attachment programs for researchers with other national, regional, and international institutions.
   8.3 Organise in-house support and training for researchers, through work-in-progress seminars, research methodologies and issues, and other areas, as required.
   8.4 Establish and support a staff training and development program for the Institute’s technical and support staff, and ensure that staff are aware of potential courses and training bids.
   8.5 Establish an internship program to provide pathways to Papua New Guineans through research and academic and contribute to the intelligence network in PNG.

9. Offer training courses for Papua New Guineans to build research and policy analysis capacity.
   9.1 The Institute will continue to offer its flagship Diploma training program, the Economic Policy Analysis Course (EPAC), which has been offered since 1989, to public servants, private sector participants, and the public.
   9.2 Subject to demand, the Institute will offer other short courses, besides EPAC, to train Papua New Guineans in the areas of research and policy analysis.
   9.3 The Institute will offer research courses at Masters and Doctoral level in partnership with PNG universities, through agreements and formal accreditation.

10. Ensure that the development of appropriate divisional and institutional facilities and infrastructure support the activities that concern all areas of research and operation.
    10.1 Construct and provide adequate office space and housing for researchers, visiting researchers, and technical and support staff, as appropriate.
    10.2 Construct and expand library facilities and collections, including internet access for acquiring appropriate information for research purposes.
    10.3 Construct and provide facilities for conducting seminars and discussions, as well as other appropriate infrastructure for the dissemination of research information and data.
    10.4 Solicit funding for the construction of the Sir Henry Chow Building, which will serve as the center of the PNG Knowledge Hub.
Specific strategic directions

In light of its vision, mission, guiding principles, and operational objectives, the PNG NRI aims to undertake the following specific strategies relating to its three divisional areas: Research, Knowledge Management, and Corporate Services.

**Research strategies**

The core business of the Institute, as per the *National Research Institute Act*, is conducting applied socio-economic research. Currently, the Institute conducts its research business under eight research programs:

- Building Safer Communities;
- Development Indicators Research Program;
- Economic Policy Research Program;
- Education Research Program;
- Governance Research Program;
- Gender Research Program;
- Informal Economy Research Program; and,
- Sustainable Land Development Research Program.

The work of each of these programs are captured in the Corporate Plan and Annual Work Plans.

During the course of this Strategic Plan, the following research strategies shall be implemented to advance the Institute's research mandate.

**Research strategy 1:** During the course of this Strategic Plan, the breadth of the research areas shall be broadened to cover other areas, consistent with the *National Research Institute Act* 1993. This includes areas such as environment, anthropology, culture, music and films. This will be subject to staffing and funding availability.

**Research strategy 2:** The Institute’s research programs shall have face-to-face dialogue with all 34 Government ministries and agencies, as applicable. For example, the Education Research Program must have face-to-face interaction with the National Department of Education and Department of Higher Education, Research, Science and Technology (DHERST). Other research programs to have similar collaborations and interactions with relevant departments and agencies such as Department of National Planning and Monitoring (DNPM), Department of Lands and Physical Planning, Department of Treasury, Department of Justice and Attorney General, Department of Agriculture and Livestock, Department of Health, Department of Community Development, and Department of Labour and Employment. The strong collaboration with key stakeholders will drive the role of research information for informed decision-making by stakeholders.

**Research strategy 3:** The Institute will improve and strengthen its connections with all research institutions and commodity boards such as Forest Research Institute (FRI), Institute of Medical Research (IMR), National Agriculture Research Institute (NARI), Mineral Resources Authority (MRA), Coffee Industry Corporation (CIC), Coconut and Cocoa Research Institute (CCRI), Rubber Board, Binatang Research Institute, and Spice Industry Board; and the six universities to collaborate in socio-economic, environmental and cultural research matters. With a strong collaboration, we can achieve higher chances of addressing PNG’s development challenges and problems. In order to implement the collaboration strategy stated above, PNG NRI will sign Memorandum of Understandings (MoUs) with the relevant institutions to engage their staff and/or students in research projects or publications, and collaborate in finding solutions to PNG’s development problems.

**Research strategy 4:** The Government has put in a strategy to have development plans done on sectoral basis in order to optimise on the use of resources. The NRI development plan will have to be done and incorporated under the *Education Sector Development Plan*. In light of this, the NRI will work closely with DHERST and DNPM to align research plan with the *Education Sector Development Plan*. Moreover, as the mandated authority on applied socio-economic research, the Institute will push to play a central role in coordinating socio-economic research.
functions at NRI under the knowledge hub concept.

**Knowledge Management strategies**

**Knowledge Management strategy 1:** In terms of public policy influence, the Library, Bookshop and Printery will be modernised and made operational together with the Conference Centre and PNG NRI Coffee Shop with Wi-Fi access for clients. All these contribute to the production and effective distribution of research information to key stakeholders and the public at large.

**Knowledge Management strategy 2:** The Institute will develop creative and innovative ways to increase its engagement at the provinces, districts, LLGs and wards, where the bulk of the people reside.

**Knowledge Management strategy 3:** As part of informing and influencing public policy and contributing to knowledge building in the country, PNG NRI will deposit all publications with the National Library Service and all education and public libraries in PNG.

**Knowledge Management strategy 4:** The Institute will maintain a database of research publications, public policies, government decisions, research proposals, thesis and sub-thesis to contribute to the review and development of policies and in generating knowledge with the main goal of making informed decisions. This will be achieved through advancing the current work by the Institute on two online database platforms: Geo-NRI and Atlas-NRI.

**Corporate Services strategies**

In order for the motto, “Inquire, Inform and Influence” to work, the support provided by corporate services must be effective and efficient. Effective in that services must be provided. Efficient in that services must be provided on time and on budget. To improve the delivery of corporate services, the following strategies shall be implemented:

**Corporate Services strategy 1:** The Institute will ensure that all Research Programs are fully staffed and would undertake an organisational restructure reflecting the government objective and strategic vision. Each program should comprise of Professorial Research Fellows, Senior Research Fellows, Research Fellows, Research Officers and Research Interns. Special teams/programs may feature one-man or one-person teams. To implement this strategy, the Institute will seek higher funding from the Government and donors, and increase its delivery outcome.

**Corporate Services strategy 2:** Internal revenue streams to be increased via consultancy and PNG NRI’s Commercial Services Section engaging in securing land and properties in the National Capital District and in the provinces. By 2030, PNG NRI should have property and research assets in all four regions. This will assist in broadening the research outreach and informing and influencing policy.

**Corporate Services strategy 3:** To coordinate all the different strategies, the NRI Campus at Waigani will be developed into a Knowledge Hub, where people of different backgrounds with different ideas can gather and/or work together to share knowledge and ideas to develop solutions to problems in PNG, along the lines of “two heads are better than one”. This initiative has already begun and the Council, Management, staff and key stakeholders will work together to drive this vision. The Knowledge Hub infrastructure development will be put through the Education Sector Development Plan.

**Ethical research obligations**

As the premier public policy research think tank, the PNG NRI applies the principle of informed consent as the ethical basis of its research activities and in its dealings with participants in social and economic research.

*The consent of participants to take part in any research activities is required before the commencement of those research activities.*

Consent requires that participants be informed of the following matters:

- the sponsors of research activities;
- an overview of the research activities;
- the identification of any risks that are associated with the research activities;
- an explanation of the benefits of the research activities to the participants;
• the protection of the participants in terms of confidentiality of information that is provided by them;
• any disclosure of information, or the identification of individuals, that is relevant to the research activities, is on the basis of the written agreement of the research participants;
• the process of the reporting of the research data, who will have access to the reported data, and how the research data will be used; and,
• wherever possible, informing participants of the outcomes of the research activities, in appropriate ways.